

## Letter from the Chair

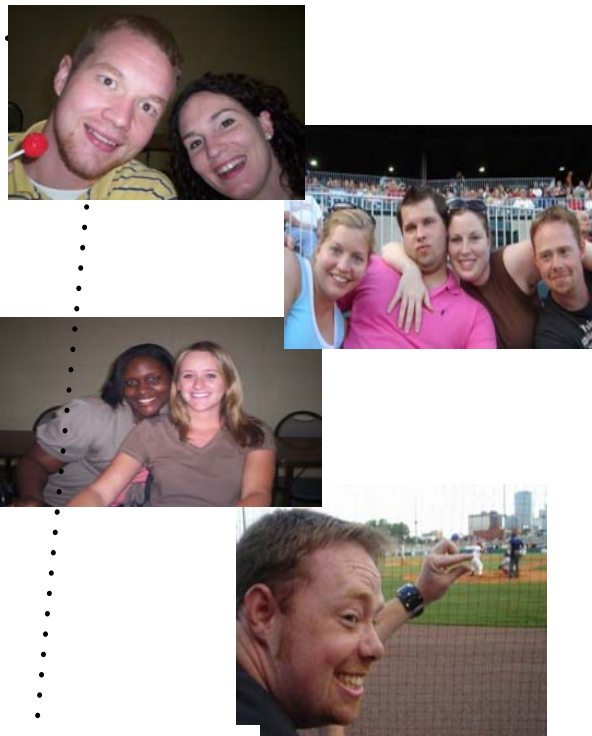
Welcome to UCA and the Department of Accounting. We are excited that you have chosen us for your graduate degree. Our program is comprehensive and develops students' conceptual and technical accounting competence, communication and leadership skills, and research abilities. Our mission is to prepare students to be accounting professionals and future business leaders, capable of contributing to the business community and succeeding in a dynamic environment. Our priority is to develop the knowledge and abilities of our students.

This brochure was created by MAcc students who welcome you and want to help you make a smooth transition to our campus. The tips will benefit you during your application process and your first semester. Please contact us if we can help you in any way. Again, welcome to UCA. Welcome to The Center of Learning.

Patricia H. Mounce, CPA, Ph. D



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**Make new friendships as students enjoy attending events together!**



**COLLEGE of BUSINESS**  
THE UNIVERSITY OF CENTRAL ARKANSAS

### Department of Accounting

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Department of Accounting

# Welcome to the UCA MAcc Program!

Developing Accounting Professionals through Scholarship, Communications, Leadership, and Research.



# Quick Tips to Enhance Your Experience

Congratulations on making it into UCA's superior Master of Accountancy program! In order to make your transition to graduate life smoother, we want to give you some advice that will definitely be useful.

## Enrollment Tips

- Complete Financial Aid forms early. Beginning mid-July for the Fall semester, contact Financial Aid to check on the status and ensure everything is in order. This may save you a LOT of stress later!
- If you take summer classes, Financial Aid is not awarded until the second summer session. Therefore, plan to pay for the first semester.
- Purchase parking decal, have ID made and do any other beginning-of-the-year errands at least 2 weeks before classes begin. This way you beat the rush.
- Complete ALL departmental scholarship applications ASAP. The sooner you get this done, the better! Scholarships are awarded early in the semester.



## Preparing for Class Tips

- Register for WebCT ASAP and begin looking for syllabi. By doing this and purchasing your books early, you can get a jump start on your reading assignments. To register go to the UCA business homepage and click on the link for WebCT
- You should receive your log-in information (Username and Password) when you register with UCA. Use it to practice logging into URSA. URSA is used to register for classes, check e-mail, and maintain other important information. The link to URSA may be found on the UCA website homepage. You will also need this information to log into the any campus computer and access UCA's wireless system.



- Obtain a PIN number from Torreyson Library circulation desk to access research databases from off-campus computers.
- Also at Torreyson Library, you will need to put money on your ID card to print in the BBA computer lab. The lab costs 5¢ per print job, NOT per page. This will be useful in printing large amounts of required class materials and your wallet will thank you in the long run.
- Learn how to access the available accounting research databases such as CCH Network, ProQuest, and LexisNexis. You will regularly need to use these. From the Torreyson Library website, click on Articles/Research Databases.
- Ensure you're enrolled in Grad-level courses and not undergrad. It costs \$20 to fix this later! Only 5000 and 6000-level classes are graduate courses.

## Other Useful Tips

- Check the campus bookstore early for book purchases. If you plan to order books online, get the ISBN number from the campus bookstore. Make sure you order early enough for delivery before classes begin.
- Register for myinterfase.com in early August and check it weekly for interview dates and resume submissions. You may do this by visiting myinterfase.com/uca/student and registering with a username, password, and profile information.
- You will be submitting your resume via e-mail. Saving it in a .PDF format will allow it to always appear correctly.
- Although you will be spending most (okay ALL) of your time in BBA, become familiar with the entire campus or carry a map. Knowing other buildings and their locations will come in handy during campus recruiting events.
- We strongly advise rushing Beta Alpha Psi at the beginning of the semester as it hosts numerous professional events beginning in early September.
- Graduate students are eligible to live in campus housing. The Department of Housing & Residence Life is located in Bernard Hall Room 201 or you can visit <http://www.uca.edu/divisions/admin/housing/> for more information.

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