

REPORT OF ACTIVITIES FOR PREVIOUS TWELVE MONTHS

Name: _____ Department: _____

Years appointed to faculty: _____ Highest Degree: _____

Rank: _____ Tenured: _____ Date of last promotion: _____

I. INSTRUCTIONAL ACTIVITIES

A. Courses taught on campus (list course numbers):

Spring semester (last year) Summer terms Fall semester

B. Overload or off-campus courses taught (list course numbers):

Spring semester (last year) Summer terms Fall semester

C. Official reassigned time activities (include term):

II. PROFESSIONAL ACTIVITIES

A. Professional memberships, offices held, and meetings attended:

B. Completed research, performances, papers read, recitals, exhibits, shows, etc.:

C. Publications and grants:

D. Research and studies in progress:

E. Honors received:

F. Formal study (relevant coursework, seminars, or workshops):

G. If applicable, hours earned toward graduate degree and institution attended:

III. SERVICE ACTIVITIES

A. University Service:

1. University committee memberships:

2. College committee memberships:

3. Department committee memberships:

4. Student activities:

B. Community Service (professionally related):

IV. OTHER ACTIVITIES AND ACCOMPLISHMENTS

A. Activities completed or in process you wish to have considered in your current evaluation.

B. Three accomplishments of which you want the chair and dean to be aware.

To be signed at the time of the conference between the faculty member and the chair.

Faculty signature

Date

Chair Signature

Date