

## PARENT P.L.U.S. LOAN PRE-APPLICATION 2011-2012

**Step 1:** Sign in to [www.studentloans.gov](http://www.studentloans.gov) and click on “My Profile” and then click on “Request a PLUS loan”.  
**Please note that the PARENT will use their own SSN and PIN number to sign in.** (If you do not already have a Personal Identification Number (PIN), you may request one through this site by clicking the “PIN site” link.)

**Step 2:** **If the PLUS loan is declined** and you do not seek an endorser or appeal the credit decision, please print a copy of the denial and return it to the UCA Financial Aid Office. (Please make sure to include the student's ID or SSN on this printout.) Your student will be required to provide this information before we can determine their eligibility for additional unsubsidized loans in their own name. (DO **NOT** COMPLETE THIS FORM)

**Step 3:** **If the PLUS loan is accepted,** you must complete the information below and return it to the UCA Financial Aid Office. When we receive your loan approval from the Direct Student Loan Servicer, we will certify the amount of your eligibility. (DO COMPLETE THIS FORM)

Student's Name \_\_\_\_\_  
Last First MI UCA Student ID # Date of Birth

**(1) Student Dependency Verification:** (To be completed by the student.)

- A. Class Level: \_\_\_ FR \_\_\_ SO \_\_\_ JR \_\_\_ SR \_\_\_ 2<sup>nd</sup> BA/BS \_\_\_ Graduate Program
- B. Marital Status: \_\_\_ Single \_\_\_ Married
- C. Were you born before January 1, 1988? \_\_\_ Yes \_\_\_ No
- D. Do you provide more than 50% of someone's support? \_\_\_ Yes \_\_\_ No
- E. Are you a veteran of the US Armed Forces? \_\_\_ Yes \_\_\_ No
- F. Are you an orphan or Ward of the Court? \_\_\_ Yes \_\_\_ No
- G. Are you an emancipated minor? \_\_\_ Yes \_\_\_ No
- H. Are you homeless? \_\_\_ Yes \_\_\_ No

I am not in default on any loan or have made satisfactory arrangements to repay any defaulted loan and have not borrowed in excess of the loan limits under Title IV programs at any institution.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**(2) The Student is a:**

\_\_\_\_ U.S. Citizen OR  
\_\_\_\_ U.S. Permanent Resident or other eligible alien  
Alien# \_\_\_\_\_

**The Parent is a:**

\_\_\_\_ U.S. Citizen OR  
\_\_\_\_ U.S. Permanent Resident or other eligible alien  
Alien # \_\_\_\_\_

**(3) Borrower's relationship to student:** For the purpose of determining PLUS Loan eligibility, a parent is a student's biological or adoptive mother or father. The spouse of a remarried parent (i.e. the student's step-parent) is also eligible to borrow a Plus Loan on the student's behalf, **but only if** his/her income and assets were reported on the FAFSA along with the natural parent. A legal guardian is not considered a parent for any student financial aid process.

I am the student's: \_\_\_ biological/adoptive mother \_\_\_ step-mother \_\_\_ biological/adoptive father \_\_\_ step-father

**(4) Parent Borrower's Information:** (All information MUST be completed. A copy of your social security card and driver's license will help us expedite processing.)

Borrower's Name \_\_\_\_\_  
Last First MI Social Security # Date of Birth

Parent's Permanent Street Address: \_\_\_\_\_

City, State: \_\_\_\_\_ Zip: \_\_\_\_\_ Daytime Telephone # (\_\_\_\_) \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ State: \_\_\_\_\_ Parent Borrower's E-mail: \_\_\_\_\_

**(5) Loan Amount Requested:** Fall 2011 \$ \_\_\_\_\_ Spring 2012 \$ \_\_\_\_\_

Please initial here if you do not know the amount, but would like to apply for the maximum amount eligible: \_\_\_\_\_

If known, please indicate the loan amount that you would like to apply for (not to exceed the maximum amount that our office has determined that you are eligible for). A Fall/Spring loan must have equal amounts for each semester. **PLEASE NOTE: If you do not indicate the actual amount, or initial to agree to the maximum amount, our office will not be able to process your loan and your financial aid will be delayed.**

**(6) Please indicate below the manner in which you would like the loan funds disbursed:**

All funds will be applied to the student's charges in the order in which they were received. If multiple types of funds are received at the same time, they are applied in alphabetical order. This means that PLUS loan funds may apply to a student's charges before the student's subsidized or unsubsidized loan funds. Parents should have an open line of communication with the student and determine how any excess aid should be budgeted and spent. Please check one of the options below:  
(If left blank, excess funds will be sent to the Parent Borrower.)

Apply the loan to the student's charges and send any remaining PLUS Loan funds to the Parent Borrower at the above address.

OR

Apply the loan to the student's charges and give any remaining PLUS Loan funds to the student.

**(7) Stale Date of Paper Excess Aid Check:**

If you are issued an excess aid check, the check must be cashed within 180 days of issuance or the check will be void and the funds will be returned to the lender, thus reducing your loan balance. Once the funds are returned to the lender, they may not be re-disbursed.

**(8) Certify:** The undersigned Parent Borrower does hereby certify that the PLUS Loan proceeds will be used only for authorized educational expenses related to the student's education at the University of Central Arkansas. I do not owe a refund on any grant or loan. I am not in default on any student or parent loan or have made satisfactory arrangements to repay any defaulted loan and have not borrowed in excess of the loan limits under Title IV programs at any institution. I understand the Lender will obtain a report of the parent borrower's credit record and the above loan cannot be finalized until the results are received and processed by the Lender and U.C.A. Also, I understand that if credit is approved, I will need to complete a Master Promissory Note at [www.studentloans.gov](http://www.studentloans.gov) in order for the funds to process. (If one is not already on file.)

Borrower's Signature (Parent) \_\_\_\_\_ Date \_\_\_\_\_

**What if my PLUS loan is denied?**

A.) You may appeal the credit decision to the direct loan servicer at [www.studentloans.gov](http://www.studentloans.gov).

OR

B.) The student may be eligible for an additional unsubsidized loan in his/her own name. The student is responsible for requesting this additional loan through the Financial Aid Office. Note: The Financial Aid Office will not begin processing the additional unsubsidized loan until 10 days after the denial of the PLUS loan is received by UCA.