

**UNIVERSITY OF CENTRAL ARKANSAS  
HUNT/FARRIS FACULTY GRANT  
APPLICATION FORM**

**Please refer to the guidelines and instructions for completing the application form. You may type directly into this online form, save and edit your content, digitally sign the application, and email the completed application to your Department Chairperson.**

**SECTION I: IDENTIFICATION AND BACKGROUND INFORMATION**

Applicant's Name: \_\_\_\_\_  
Department: \_\_\_\_\_  
E-mail address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Proposal Title: \_\_\_\_\_  
Dates of Activity: \_\_\_\_\_  
Location of Activity: \_\_\_\_\_

**Total Amount Needed for this Activity:** \_\_\_\_\_  
**Amount Contributed by Department: (Enter as negative.)** \_\_\_\_\_  
**Amount Contributed by College: (Enter as negative.)** \_\_\_\_\_  
**Amount Contributed by Other Source: (Enter as negative.)** \_\_\_\_\_  
**Amount Requested from Faculty Development Funds:** \_\_\_\_\_

**DATES**

RECEIVED: \_\_\_\_\_  
TO COMMITTEE: \_\_\_\_\_  
APPROVED: \_\_\_\_\_  
REJECTED: \_\_\_\_\_  
NOTIFIED: \_\_\_\_\_  
TRANSFER: \_\_\_\_\_

**FINAL REPORT RECEIVED:** \_\_\_\_\_

Please note that the final report is due before the end of the semester in which you received the FDG funds.

## **SECTION II: PROJECT DESCRIPTION**

(Address and identify Items A-D according to instructions. The text box will scroll when necessary to allow for additional content.)

**SECTION III: ITEMIZED BUDGET** (Include itemized estimates of expenditures.  
Email any additional documentation to [fdc@uca.edu](mailto:fdc@uca.edu).)

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Applicant's Digital Signature

## **SECTION IV: RECOMMENDATIONS**

**Chairperson:** (Upon receipt of instructor's completed application, please complete this online form, sign with digital signature, save the signed application and email it to your Dean. See guidelines and instructions.)

1. Describe the relationship of the project to the goals of the department.

2. How will the department support this activity and what resources will be provided?

3. How will maintenance or updating of the development objective by this activity be supported in the future?

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Digital Signature of Department Chairperson:

## **SECTION IV: RECOMMENDATIONS**

**Dean:** (Upon receipt of this completed application with Department Chair's recommendations, please complete your portion of this online form, sign with digital signature, save the completed application and email it to the applicant and to [fdc@uca.edu](mailto:fdc@uca.edu).)

1. Describe the relationship of the project to the goals of the college.

2. How will the college support this activity and what college resources will be provided?

3. How will the college support maintenance or updating of the development achieved by this activity in the future?

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Digital Signature of Dean: