

**UNIVERSITY OF CENTRAL ARKANSAS
FACULTY DEVELOPMENT GRANT
APPLICATION FORM**

Please refer to the guidelines and instructions for completing the application form. You may type directly into this online form, save and edit your content, digitally sign the application, and email the completed application to your Department Chairperson.

SECTION I: IDENTIFICATION AND BACKGROUND INFORMATION

Applicant's Name: _____
Department: _____
E-mail address: _____
Phone: _____
Proposal Title: _____
Dates of Activity: _____
Location of Activity: _____

Total Amount Needed for this Activity: _____
Amount Contributed by Department: (Enter as negative.) _____
Amount Contributed by College: (Enter as negative.) _____
Amount Contributed by Other Source: (Enter as negative.) _____
Amount Requested from Faculty Development Funds: _____

DATES

RECEIVED: _____
TO COMMITTEE: _____
APPROVED: _____
REJECTED: _____
NOTIFIED: _____
TRANSFER: _____

FINAL REPORT RECEIVED: _____

Please note that the final report is due before the end of the semester in which you received the FDG funds.

SECTION II: PROJECT DESCRIPTION

(Address and identify Items A-D according to instructions. The text box will scroll when necessary to allow for additional content.)

SECTION III: ITEMIZED BUDGET (Include itemized estimates of expenditures.
Email any additional documentation to fdc@uca.edu.)

Applicant's Digital Signature:

SECTION IV: RECOMMENDATIONS

Chairperson: (Upon receipt of instructor's completed application, please complete this online form, sign with digital signature, save the signed application and email it to your Dean. See guidelines and instructions.)

1. Describe the relationship of the project to the goals of the department.

2. How will the department support this activity and what resources will be provided?

3. How will maintenance or updating of the development objective by this activity be supported in the future?

Signature of Department Chairperson:

Date: _____

SECTION IV: RECOMMENDATIONS

Dean: (Upon receipt of this completed application with Department Chair's recommendations, please complete your portion of this online form, sign with digital signature, save the completed application and email it to the applicant and to fdc@uca.edu.)

1. Describe the relationship of the project to the goals of the college.

2. How will the college support this activity and what college resources will be provided?

3. How will the college support maintenance or updating of the development achieved by this activity in the future?

Signature of Dean:

Date: _____