

**Project Cover Sheet Rubric/LIBM 6390
Professional Activity**

Student Name: _____ Date: _____

Title of Project: _____

Documentation of Need-Describes how, after observation, one has found a need to apply practical applications which may reflect prior coursework

Basic	Proficient	Advanced
Candidate demonstrates little or no evidence of a written description explaining the need to provide professional development activities for members of the learning community where the practical field experience takes place.	Candidate demonstrates organized evidence of a written description explaining the need to provide professional development activities for members of the learning community where the practical field experience takes place.	Candidate demonstrates concise, organized evidence of a written description explaining the need to provide professional development activities for members of the learning community where the practical field experience takes place.
1	2	3

Description of Goals-Describes initiative needed by a self-starting, student/practitioner who can define a reasonable timeframe for project completion/implementation

Basic	Proficient	Advanced
Candidate demonstrates little or no evidence of a written description defining the timeframe for professional development training, preparation, and delivery to meet the needs of members of the learning community where the practical field experience takes place.	Candidate demonstrates organized evidence written description defining the timeframe for professional development training, preparation, and delivery to meet the needs of members of the learning community where the practical field experience takes place.	Candidate demonstrates concise, organized evidence written description defining the timeframe for professional development training, preparation, and delivery to meet the needs of members of the learning community where the practical field experience takes place.
1	2	3

Description of Resources-Describes resources (include people, materials, references) which were needed to prepare or will be needed to implement the project

Basic	Proficient	Advanced
Candidate demonstrates little or no evidence of a written description of the professional development resources needed to meet the needs of members of the learning community where the practical field experience takes place.	Candidate demonstrates organized evidence of a written description of the professional development resources needed to meet the needs of members of the learning community where the practical field experience takes place.	Candidate demonstrates concise, organized evidence of a written description of the professional development resources needed to meet the needs of members of the learning community where the practical field experience takes place.
1	2	3

Procedures-Describes the way in which the project was developed or will be implemented and should include practical application, if possible

Basic	Proficient	Advanced
Candidate demonstrates little or no evidence of a written description of the professional development implementation procedures.	Candidate demonstrates organized evidence of a written description of the professional development implementation procedures.	Candidate demonstrates concise, organized evidence of a written description of the professional development implementation procedures.
1	2	3

Reflection-Describes how this project was a result of application of skills/knowledge gained in coursework

Basic	Proficient	Advanced
Candidate demonstrates little or no evidence of a written description of how the idea for the professional development activity was a result of application of prior LIBM course content.	Candidate demonstrates organized evidence of a written description of how the professional development activity was a result of application of prior LIBM course content.	Candidate demonstrates concise, organized evidence of a written description of how the idea for the professional development activity was a result of application of prior LIBM course content.
1	2	3

Analysis of Results-Describes how the project will be or has been integrated into the learning community along with public relations or staff development activities which must occur for full implementation

Basic	Proficient	Advanced
Candidate demonstrates little or no evidence of a written description of how the professional development will be implemented into the learning community where the practical field experience takes place.	Candidate demonstrates organized evidence of a written description of how the professional development will be implemented into the learning community where the practical field experience takes place.	Candidate demonstrates concise, organized evidence of a written description of how the professional development will be implemented into the learning community where the practical field experience takes place.
1	2	3

Total Points Earned: _____

Total Points Possible: 18