

**Speech-Language Pathology Master's Degree
Checklist for the Application Process**

University of Central Arkansas

Department of Speech-Language Pathology

P.O. Box 4985

Conway, AR 72035-0001

Website: <http://uca.edu/slp/programs/masterdegreesp.php>

Contact: Dr. Robert Logan

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Application Deadline February 1

1. Review Admission Criteria (<http://uca.edu/slp/programs/masterdegreesp.php>). You are responsible for reviewing and completing all application materials by the deadline.
2. Must apply and be admitted to both UCA's Graduate School and the Master's program in the Department of Speech Language Pathology.
 - The Graduate School application should be completed **ONLINE** (http://www.uca.edu/graduateschool/admission_process/). There a fee of \$25.00. This must be paid on line.
 - Submit a Departmental Application Form *directly* to the Department of Speech-Language Pathology.
3. Academic transcript requirements:
 - Course work completed at UCA does not require a transcript to be sent with your application.
 - **Course work completed at all other institution (s)**, must have an official transcript (s) sent *directly* from the institution to the 1) Department of Speech-Language Pathology and 2) to the UCA Graduate School (address: Graduate School Office, 201 Donaghey Ave, Torreyson West Rm 328, Conway AR, 72035). **Be sure that the transcript(s) reflects your Fall grades.**
4. Order one (1) set of **official** Graduate Record Examination (GRE) scores. Send them *directly* to the UCA Graduate School (UCA, **ETS institution code 6012**). ETS will automatically prompt you to send your scores to your selected institution after completing the GRE exam.
5. Submit three **RECOMMENDATION** forms *directly* to the Department of Speech-Language Pathology. Contact faculty members or the department chair in your major for these recommendations. When completed, this form must be placed in an envelope, sealed, and signed by the faculty member. UCA students also have to submit three recommendation forms.
6. Write a narrative statement of up to 500 words (typed, double-spaced) indicating your reasons for wanting to study speech-language pathology, the aspects of the field that are of particular interest to you, clinical and/or research questions that you would like to investigate, and your professional plans (career and/or further graduate studies). This should be submitted *directly* to the Department of Speech-Language Pathology.
7. Submit an up-to-date resume *directly* to the Department of Speech-Language Pathology. **Be sure to include each college or university you have attended**, honors/awards, and two (2) references.
8. ***IF*** you are interested in Assistantships and/or Traineeships you should also submit a Departmental Financial Aid Application *directly* to the Department of Speech-Language Pathology.

University of Central Arkansas, in making decisions regarding employment, student admission, and other functions and operations adheres to a policy of nondiscrimination and complies with the Federal regulations and requirements as set forth in Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973.