

# CHECKLIST

## REQUIRED MATERIALS FOR APPLICATION SUBMISSION SURF

- ❑ Cover page (signed by mentor and authorizing institutional official)
- ❑ Mentor form and mentor's vita (2 page maximum; if vita longer than 2 pages, only the first 2 pages will be sent to reviewer)
- ❑ Student form and student's resume 2 page maximum; if resume longer than 2 pages, only the first 2 pages will be sent to reviewer)
- ❑ Current transcript and listing of current semester classes
- ❑ One page summary of proposed research
- ❑ Description of proposed research (maximum of 5 pages, doubled spaced; if longer than 5 pages, only the first 5 pages will be sent to reviewer)
- ❑ Budget and budget justification forms
- ❑ Letter of support from mentor
- ❑ Two letters of recommendation from faculty members
- ❑ Original application and one copy